## **Renew Your NHSRA Membership Online:**

1.<u>www.NHSRA.com</u> > click on member login (top right) takes you to the membership site

2. enter your username (it has been emailed to you) and password under the 'Already a Member?' section

3. Every active NHSRA member already has an account (even if you have NOT logged into the system yet)

4. If you have trouble logging in or do not know your username please call the National Office: 303-452-0820 or email: info@nhsra.org

Please DO NOT create a new account with the 'Becoming a New Member' section (on the right) because you don't know your username.

- 5. Once logged in, update your information (contact info, school info, etc.) -- see #5 below
- 6. Upload membership documents in Member Dashboard



## **Become a New NHSRA Member Online:**

1.<u>www.NHSRA.com</u> > click on member login (top right) takes you to the membership site

2. Fill in the fields under Becoming a New Member [Remember to: SAVE YOUR USERNAME]

3. You will receive a confirmation email to the email address you provided (check your spam/junk)

- 4. Click the 'Complete Registration' button.
- 5. Complete your profile:
  - a) **Setup password** [note: Password must be a minimum of 7 characters long: 1 Uppercase, 1 lowercase, 1 number & 1 special character ie: #@?\$!]
  - b) 2 Security questions
  - c) **Personal Info** [name, address, phone, email, DOB]
  - d) Membership Info [choose state & district (if applicable) member of; years in JH/HS rodeo; events]

    Idaho HS members- select the DISTRICT you compete for in the State/ District/ Province drop down menu
    Idaho JH members: select Idaho- Junior High School
- \*Once profile is complete, Click SAVE at bottom of page
- Once all fields are filled in, system will generate a
   Membership Application Form → generated on last page.
   Print Membership Application Form & Minors Release Form.
- 7. Go to "Member Dashboard" to upload documents.







